

## NOTICE TO DESTROY

Pursuant to A.R.S. §41-151.19 and the General Records Retention Schedule Issued to: All State and Local Agencies Regarding Disability Services/Accessibility Records (GS 1042), established by the Arizona State Library, Archives and Public Records, Special Education Records (including placement records, referrals, evaluations, testing data and other related records) will be will be destroyed “seven (7) years after graduation or date of last attendance.”

On January 8, 2019, Roosevelt School District No. 66 will destroy all special education records of students who were promoted or withdrawn from the District on or before June 30, 2011. Before these records are destroyed, parents and / or eligible students have the right to review the records and obtain copies of any information needed. To schedule an appointment, please call Ruth Velasco (602) 243-1311 prior to December 31, 2018.